

Onboarding of Workers

Options

Public

Private or On site

1

Register worker in WSAT role portal

2

Select PSSR & environment worker roles

3

Select and book training date from calendar.

4

Pay for training in WSAT

5

Worker attends training

6

Worker compliant for worker roles

NB On the provision that all requirements for role are met

1

Register worker in WSAT role portal

2

Select Worker Role - Evidence for PSSR
Private/Onsite Courses

3

Complete and submit Request for Training form

4

Quote issued and approved.

5

Training date booked and workers notified

6

Worker attend training

7

PSSR & environment roles added to workers profile

8

Worker compliant for worker role

NB On the provision that all requirements for role are met

9

Pay for training - TransGrid Accounts Receivable

Minimum
time to
process

**4
business
days**

Minimum
time to
process

**12
business
days**